

BUSINESS PLAN OUTLINE >> TERMS OF REFERENCE PLANNING SCRUTINY PANEL >> WORK PROGRAMME

BP 2011/12	BP 2012/13	TERMS OF REFERENCE PLANNING SCRUTINY	WORK PROGRAMME
SECTIONS ONE TO FOUR STRATEGIC OVERVIEW - PLANNING & ECONOMIC DEVELOPMENT <u>SECTION ONE: INTRODUCTION</u> a) Title of Directorate, Background And Structure b) Portfolio and Corporate Responsibilities c) Date of commencement of the Business Plan	SECTIONS ONE TO FOUR STRATEGIC OVERVIEW - PLANNING & ECONOMIC DEVELOPMENT <u>SECTION ONE: INTRODUCTION</u> a) Title of Directorate, Background And Structure b) Portfolio and Corporate Responsibilities c) Date of commencement of the Business Plan d) Overview, Functions & Vision e) Customer Focus and Profile		
<u>SECTION THREE: DIRECTORATE SUMMARY</u> a) Overview, Functions & Vision b) Customer Focus and Profile c) Improvement Plan, Planning and Economic Development. d) Financial review e) Business and Environmental Analysis	<u>SECTION THREE: DIRECTORATE SUMMARY</u> a) Performance Management	1) To consider and Review Measures taken to Improve Performance within the Directorate	<ul style="list-style-type: none"> • Summary review presented 07/02/2012 • CIPFA Benchmarking report 24/04/2012 • Other updates TBA
	b) Business Review	2) To consider and Review Business Processes, Value for Money and Staffing arrangements for the Directorate	<ul style="list-style-type: none"> • Business Plan presented 07/02/2012 • To receive further updates TBA
	c) Local Plan	3) To monitor and receive reports/updates on the delivery of the Local Plan	<ul style="list-style-type: none"> • To report on the progress of the Local Plan 07/02/2011 • To provide further updates on the Local Plan TBA
	d) Electronic Records Document Management System	4) To monitor and receive reports/updates on the Planning Electronic Document Management System	<ul style="list-style-type: none"> • To receive a progress report on 27/04/2012 • To receive further updates TBA
<u>SECTION FOUR: CORPORATE OBJECTIVES AND PRIORITIES</u> a) Key Cabinet Objectives and Priorities 2010/11. b) On the Horizon – Strategic Key Objectives for Planning and Econ. Dev. 2011/12 c) Risk Management d) Crime and Disorder e) Equality and Diversity f) Value for Money g) Resource Requirements h) Workforce Planning and Development	<u>SECTION FOUR: CORPORATE OBJECTIVES AND PRIORITIES</u> a) Key Cabinet Objectives and Priorities 2010/11. b) On the Horizon – Strategic Key Objectives for Planning and Econ. Dev. 2011/12 c) Risk Management d) Crime and Disorder e) Equality and Diversity f) Value for Money g) Resource Requirements h) Workforce Planning and Development	5) To establish whether there are any resource implications arising out of the topics under review and advise Cabinet for inclusion in the Budget Process each year; 6) To report to the Overview and Scrutiny Committee at appropriate intervals on the above.	<ul style="list-style-type: none"> • To provide reports/updates as and when required

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SECTION FIVE TO ELEVEN TEAM OPERATIONAL PLANS <ol style="list-style-type: none"> 1) Forward Planning & Economic Development 2) Conservation 3) Trees & Landscape 4) Countrycare 5) Development Control 6) Building Control 7) Planning Support Team 	SECTION FIVE TO SEVEN SECTION OPERATIONAL PLANS <ol style="list-style-type: none"> 1) Policy and Conservation. (includes FP, ED, T&L) 2) Development Control (includes Appeals & Enforcement) 3) Building Control and Planning Support Team 		